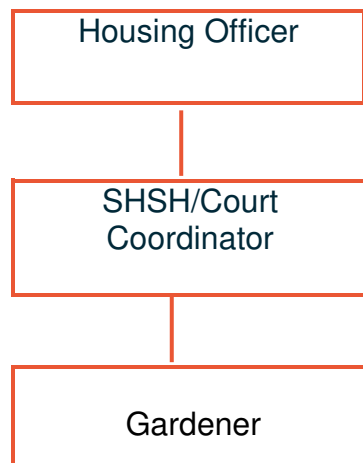


Role Profile

JobTitle: Gardener
Department: Customer Services
Reports to: Sheltered Housing Service Manager/Court Coordinator
Grade:
Staff responsibility: None

Organisational Structure



Job Purpose

To undertake essential tasks within the garden area to ensure a pleasant and safe environment for tenants to enjoy.

Key Accountabilities

- Ensure the safety of tenants and staff by keeping pathways clear of hazards such as moss and leaves.
- Clear snow and grit paths
- To undertake essential tasks such as grass cutting, hedge trimming and weed control
- Ensuring equipment is cleaned and maintained appropriately ensuring that faults are reported to line manager
- Ensuring an adequate supply of materials

Person Specification

Education
<ul style="list-style-type: none"> • Good general education.
Experience
<ul style="list-style-type: none"> • 2 years experience of gardening
Knowledge
<ul style="list-style-type: none"> • Responsibility to ensure that the court grounds are a safe environment for the tenants and staff e.g. identifying and removing hazards such as moss from pathways
Skills and Abilities
<p>Essential</p> <ul style="list-style-type: none"> • Prioritising workloads • Daily verbal communication with tenants working in the gardens • Monitoring stock and reporting to Line Manager for reordering of same • Assessing task and ensuring that health and safety guidelines are followed <p>Desirable</p> <ul style="list-style-type: none"> • Ability to work without supervision
Personal Qualities
<ul style="list-style-type: none"> • Pleasant and courteous manner • Empathetic

Core Competencies

- Put our customers first
- Strive for excellence
- Be accountable
- Think and act as 'one team'
- Demonstrate respect
- Achieve work/life balance