



MINUTE
Management Board Meeting
2:30pm on 29 September 2019
Hopetoun Street, Edinburgh

Present: Simon Guest (Chairperson)
Michael Allan (Vice-Chairperson)
Neil Wood
Nigel Chapman
Lizzie Crawford
Angus Lamont
Don Jamieson
Laurence Casserly

Jason MacGilp, Group CEO and Company Secretary
Derek Adam, Director of Finance and Business Services
John Davidson, Director of Customer Services
Carolyn Owens, Governance Services Manager (Minute)

1. **Apologies**

Jackie Browne, Helen Barton, Bill Gillespie

2. **Election of Chairperson**

The Secretary declared the position of Chairperson vacant. On the proposition of Don Jamieson, seconded by Laurence Casserly, and there being no other nominations, Michael Allan was unanimously elected as Chairperson of Cairn HA for 2019/20. Michael Allan intimated his acceptance of the nomination.

3. **Election of Vice Chairperson**

The Secretary declared the position of Vice Chairperson vacant. On the proposition of Angus Lamont, seconded by Nigel Chapman, Don Jamieson was unanimously elected as Vice Chairperson of Cairn HA for 2019/20. Don Jamieson intimated his acceptance.

4. **Membership of Committees and Working Groups
September 2019 - September 2020**

The Board **agreed** membership of the following Committees and Working Groups:-

Membership of Group Audit & Performance Committee

- Don Jamieson (Chair)

- Angus Lamont
- Neil Woods
- Nigel Chapman
- Mary Black (ANCHO)

Membership of Remuneration Committee

- Laurence Casserly
- Lizzie Crawford
- Don Jamieson
- Jackie Browne (ANCHO)

Membership of Growth & Partnerships Working Group- now JBSG

- Michael Allan
- Neil Woods
- Simon Guest
- Bill Gillespie
- Angus Lamont
- Sonya Campbell-Perry (ANCHO)

Membership of Asset Management Working Group.

- Helen Barton (Chair)
- Michael Allan
- Laurence Casserly
- Bill Gillespie
- Simon Guest
- Ruth Burley (ANCHO)

Membership of Assurance Statement Working Group.

- Lizzie Crawford
- Simon Guest
- Michael Allan
- Mary Black (ANCHO)

5. Any Other Competent Business

Members discussed the recent independent Governance Review Report and approved circulation to ANCHO Board members. JMG advised that an office bearers meeting would take place with Ali Jarvis. Board approved for Ali Jarvis and CEO prepare a draft Action Plan.