

**Minutes of a meeting of the Board of Management of
Cairn Housing Association Limited held at
2:00pm on Thursday 21 September 2023
Bellevue House, 22 Hopetoun Street, Edinburgh**

Present: Angus Lamont (Chairperson)
Lizzie Crawford (Vice-Chairperson)
Don Jamieson
Douglas Reid
Neil Wood
Laurence Casserly

In Attendance: Jason MacGilp, Group CEO and Company Secretary
Carolyn Owens, Governance Services Manager (Minute)

1. Apologies

Nigel Chapman, Helen Barton and Steven Travers

2. Declarations of Interest

None.

3. Election of Chairperson

The Secretary declared the position of Chairperson vacant. Don Jamieson proposed Angus Lamont for CHA Chairperson, this was seconded by Neil Wood, and as there were no other nominations Angus Lamont was **approved** and elected as Chairperson of Cairn HA for 2023/24. Angus Lamont accepted the nomination.

4. Election of Vice Chairperson

The Secretary declared the position of Vice Chairperson vacant. Angus Lamont proposed Lizzie Crawford, this was seconded by Don Jamieson, and as there were no other nominations Lizzie Crawford was **approved** and elected as Vice Chairperson of Cairn HA for 2023/24. Lizzie Crawford accepted the nomination.

5. Committees and Working Groups

The Board **approved** the Committees and Working Groups memberships which had previously been circulated as part of the Board Succession Plan Item at the Joint Governing Bodies Meeting of CHA and Ancho on 26 August 2023. It was **agreed** that Lizzie Crawford would be nominated as Chairperson of the Group Audit & Performance Committee at its next meeting, and would step down from the Assurance Statement WG.

Angus Lamont stepped down as CHA nominee to the Ancho Board, a new CHA nominee to the Ancho Board would be sought at the next JGB Meeting.

6. **Appointment of PCE Board Member**

Following a PCE Board recruitment exercise Samantha Cribb had been selected and approved by the PCE Board (via email) as a new PCE Board member. The CHA Board, as group parent **approved** the appointment.

7. **Any Other Competent Business**

7.

None.

The meeting ended at 2:15pm

Signed:-

CHA Chair: _____

Date: 23 November 2023